

## Great Plains Quarterly Style Sheet for Figures, Maps, and Photographs

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2. All costs for obtaining and reprinting images will be the responsibility of the author.

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1. All captions should be concise and include source and permission information. Please indicate insertion or page range in your manuscript.

### Figures

1. All figures should be referenced in the text according to page 2-3 of the Style Sheet.
2. All figures should be 2 5/8 in. wide (1-column width) or 5 5/8 in. wide (2-column width) and no more than 7 1/2 in. tall so there is room for a caption under the figure.
3. All figures should be submitted as black and white grayscale images. Please do not submit any figures or maps in color unless you obtain prior permissions from the editor.
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2. Halftone images should be scanned at a minimum of 300 pixels per inch (ppi). Line art should be scanned at 1200 ppi. Please note that nearly all images downloaded from or saved for the Internet or PowerPoint™ are in JPEG or GIF format and will be 72 dpi and are not acceptable for the printing process.
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5. Indicate the file format of the graphics. We accept TIFF or EPS format.
6. We prefer you use a Times Roman font style in your figures.

### Maps

1. Be sure you have placed a distance scale on your maps. Distance should be listed with a north arrow on the map.
2. Enlarged details of maps should reflect the same area and shape of the map.
3. Geographic places mentioned in the text should be shown on a map.