

ENGLISH STUDENT ADVISORY BOARD SEEKING APPLICATIONS!

The Department of English Student Advisory Board (ESAB) is seeking 4 undergraduate peer mentors and 2-5 members-at-large! Those selected as undergraduate peer mentors are automatically members of ESAB; those who do not wish to be mentors can apply to be members-at-large.

The Department of English Student Advisory Board program is designed to mentor, promote, and/or represent undergraduate English and Film Studies students in the English department. Advisory Board members assist the English and Film Studies Academic Advisor and Undergraduate Chair with recruitment and retention activities hosted by the University, the College of Arts and Sciences, and the Department of English. Students who participate in the English Student Advisory Board will develop personal leadership, mentorship, and communication skills and will have the opportunity to represent the Department of English and the University in a professional capacity.

The English Student Advisory Board will participate in the following activities in various capacities:

- Andrews Hall Classroom Guides
- Fall Department Welcome
- [Peer Mentorship Program](#)
- Advising Events for English and Film Studies Majors
- Major Fairs & Admitted Student Receptions
- [Humanities Husker Program](#)
- Social Media Coordination & Digital Outreach
- Spring Awards Convocation
- Other department events as needed

Eligibility

In order to be eligible for the English Student Advisory Board, students must:

- be enrolled full time (the equivalent of 12 hours per semester) and in good academic standing;
- have a cumulative GPA of 2.5 or above;
- show genuine enthusiasm for the Department of English and [its mission](#);
- be in good judicial standing with University Housing and Residence Life (if applicable);
- have completed two academic semesters as an English or Film Studies major by Fall 2020;
- be available for at least two ESAB meetings per semester; and
- (if applying to be a mentor) be available for late summer training and fall and (possibly) spring mentorship courses.

Advisory Board Expectations

English Student Advisory Board members must:

- actively support the [mission](#) and values of the Department of English at all times;
- present themselves in a manner consistent with the [values](#) of the University in all public spaces and forums including, but not limited to, on and off campus events and online web environments and communities such as Facebook, Twitter, Instagram, etc.;
- abide by the [Student Code of Conduct](#) and applicable rules/policies of the University of Nebraska that pertain to student organizations;
- be present, prepared, and energetic when fulfilling duties and supporting events;
- have a desire to actively support the Department of English in attracting a diverse, talented class of new majors;
- possess a willingness to serve new and fellow English and Film Studies majors through recruitment and retention events and programs;

- possess strong verbal, written, listening, and interpersonal skills;
- be responsive to email or social media connections in a timely manner;
- be reliable, punctual, and responsible for their assignments and duties;
- participate in all applicable training, events, and programs in their entirety; and
- dress appropriately and professionally at events.

Time Commitment

New undergraduate peer mentors will register for ENGL 398: English Mentor Experience for 2 credits. This class will meet twice a week, one of which will be with new English and Film Studies majors. Undergraduate peer mentors *must* be available on Fridays, 2:30-3:20pm during Fall 2020; the other weekly time will be determined based on mentors' schedules. Including this class, undergraduate peer mentors should expect to devote 3-5 hours peer week to ESAB duties.

ESAB Members-at-Large are expected to be available for the events listed above; over the course of each semester, these activities will require an average of 1-2 hours per week.

Application Directions for Undergraduate Peer Mentors:

Students must submit the following in ONE PDF file to Kathleen Lacey at klacey3@unl.edu:

- Cover Letter addressing how you fulfill the eligibility and responsibility requirements for this position with special attention given to your experience and/or interest in 1) serving as an active and involved mentor to first-year English and Film Studies majors and 2) upholding the English department's mission.
- Resume/CV

Please use "English Student Advisory Board Application" as your subject line.

One (1) letter of recommendation (*must* be from faculty or staff at UNL) is also required as part of the mentor application. This can be in the form of a brief email or short note. Students should direct their letter writer to submit it electronically to Kathleen Lacey at klacey3@unl.edu or in person in Andrews 201B.

Application Directions for Members-at-Large:

Students must submit the following in ONE PDF file to Kathleen Lacey at klacey3@unl.edu:

- Cover letter addressing how you would fulfill the eligibility and responsibility requirements for this position with special attention given to your experience and/or interest in being involved in the English department.
- Resume/CV

Please use "English Student Advisory Board Application" as your subject line.

Applications are due by 4pm on Friday, April 3, 2020.

Selection Process/Considerations

Students involved in the following activities and/or programs are encouraged to apply: University Honors Program; UCARE; internships with *Prairie Schooner*, University of Nebraska Press, Nebraska Heritage Room, Nebraska Writer's Collective, and/or Young Writer's Camp; *Laurus*; the Writing Center; the *Walt Whitman Archive*; the *Willa Cather Archive*; Emerging Leaders; William H. Thompson Scholars; First Husker; CAS Inquire; OASIS; and/or those on the College of Arts & Sciences Dean's List.

An interview with the English and Film Studies Academic Advisor is required for short-listed candidates. These will take place in early April, and final decisions will be made prior to the end of the spring semester.

If you have any questions or concerns, please contact the Academic Advisor for English and Film Studies, Dr. Kathleen Lacey, at klacey3@unl.edu, 402.472.3871, or 201B Andrews Hall.